



**BUSINESS &
PROFESSIONAL
DEVELOPMENT**
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TRADES**
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▶ ABOUT US

Workforce, Economic, and Community Development (WECD) offers workforce development courses, training, and programs for the community, including custom designed programs for employers. We serve business and industry, individuals seeking employment, skills development, credentialing, or career training; and lifelong learners looking to enrich their lives. Continuing education may be in the form of credit or non-credit courses, online courses, or other formats such as workshops, assessments, and on-the-job training.

WECD provides oversight of the Dalton IDEA Center in Uptown Martinsville. The center is a one-stop entrepreneurial education and technology center, anchored by the Fab Lab.

If you are interested in a program or course listed in this catalog, or have a request for one that isn't, please contact us at (276) 656-0260 or wecd@patrickhenry.edu.



Spring 2021 courses will be Live, Online & Hybrid. Hybrid classes will have both face-to-face and online instruction.

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▶ SAFE WELCOME BACK PLAN



- Anyone coming to a college facility to enroll, meet with an advisor or coach, or take classes **MUST** wear a mask while on campus. If you do not have a mask, you may get one in the Campus Police Department office in West Hall. If you have a health condition which makes you unable to wear a mask, you may wear a face shield which the college can also provide if needed.
- Students will be required to sign a Student Health Agreement before being allowed to attend class on campus.
- Classrooms and labs have been set up to meet required physical distancing guidelines. For this reason, enrollment in classes may be limited.

VIEW THE SAFE WELCOME BACK PLAN: patrickhenry.edu



CHANGE YOUR FUTURE IN WEEKS. NOT YEARS.

FastForward is short-term training that leads to industry credentials based on the needs of local employers, which means students are in demand for skilled jobs when they graduate.

FastForward is helping Virginians get the jobs they want and the salaries they need. While funding lasts, pay one-third or less on the cost of tuition on FastForward Programs.

FastForward programs take between 4 and 28 weeks to complete.

Eligible programs include:

- Carpentry, Level 1-4
- CDL Tractor Trailer Training (See page 13)
- Certified Billing and Coding Specialist (CBCS) (See page 9)
- Certified Clinical Medical Assistant (CCMA) (See page 9)
- Certified Nurse Aide (CNA) (See page 10)
- Certified Phlebotomy Technician (CPT) (See page 9)
- Certified Production Technician (CPT)
- Pharmacy Technician (See page 9) **NEW!**
- Cisco Certified Network Associate (CCNA)
- Electrical Groundsman
- Festo Industry 4.0 Certification Program (See page 10)
- Heavy Equipment Operator (See page 10) **NEW!**
- HVAC, Level 1 - 4
- NCCER Core-Introductory Craft Skills
- Plumbing, Level 1 - 4 (See page 10)
- Siemens SMSCP Level 1 (Mechatronics Boot Camp)

TUITION ASSISTANCE FOR WORKFORCE PROGRAMS

Grant Funding and Scholarships may be available for eligible students.

Look for the 

INFORMATION: 276-656-0260

ASK ABOUT

RSVP

Find out today if you qualify!

INFORMATION:

Alyssa Hawley, FastForward Coach
276.656.0354
ahawley@patrickhenry.edu

The Virginia Ready Initiative (VA Ready) is a public charity focused on retraining Virginia's unemployed for in-demand occupations in high-growth industries. VA Ready brought together over 35 leading companies across Virginia and established a partnership with the Virginia Community College System (VCCS) and the Commonwealth's existing FastForward Workforce Credential Program.

VA Ready provides registered VA Ready Scholars a \$1,000 Credential Achievement Award upon obtaining the final credential in selected training programs in the following sectors: computer and cyber, healthcare and manufacturing/skilled trades.

WHO IS ELIGIBLE?

Anyone who is currently unemployed or underemployed and eligible to enroll in a FastForward program is qualified to become a VA Ready Scholar. FastForward eligibility is not based on employment status nor enrollment in the VA Ready Scholar program.



INFORMATION: 276-656-0260



BUSINESS & PROFESSIONAL DEVELOPMENT

DIVERSITY & INCLUSION

This semester PHCC kicks off the professional development courses with two free workshops to thank our customers for choosing PHCC as your training provider!

IMPLICIT BIAS TRAINING

Learning what implicit bias is and how to address it is key to creating inclusive communities. Through this interactive training, participants will learn: what implicit bias is, the difference between implicit bias, prejudice and racism, how it manifests and impacts us in our daily lives, how to identify and address implicit bias.

To prepare for this training, participants should take one Implicit Association Test from <https://implicit.harvard.edu/implicit/takeatest.html>

About the instructor: Bryan Price is an Outreach and Engagement Specialist at the UVA Cancer Center. He is a Racial Equity Institute Phase I and II graduate, former Health Equity Task Force Chair, current Advocacy Chair of The Health Collaborative of the Dan River Region, Co-Chair of Racial Justice Committee for Equality Virginia and Diversity and Inclusion Committee UVA Cancer Center.

FREE!

Thurs, Jan. 7 11:00 AM-1:00 PM
PHCC LIVE ONLINE

MICROAGGRESSIONS

Microaggressions is defined by Merriam-Webster as “a comment or action that subtly and often unconsciously or unintentionally expresses a prejudiced attitude toward a member of a marginalized group (such as a racial minority).” In this second FREE workshop, we continue our focus on diversity, equity, and inclusion with facilitator Bryan Price, who will enlighten participants on the relevance of this timely topic in our country today.

FREE!

Thurs, Jan. 21 11:00 AM-1:00 PM
PHCC LIVE ONLINE



LIVING & WORKING IN A VIRTUAL WORLD



LEADING VIRTUAL TEAMS

The world of remote work is here to stay. And that has big implications for managers and leaders. Today, virtual leadership skills have become must-have essential skills.

When the pandemic hit, hundreds of thousands of companies suddenly switched their workforce to virtual. And they did it in a matter of days. And now? It's hard for many of those businesses to imagine ever going back to the offices.

As companies come out of survival-mode, they must embrace a virtual future. But success depends on strong virtual leadership skills to help teams thrive in this new world. Join this workshop to learn strategies to build into your recipe for success.

\$59

Mon, Jan. 25 3:00-5:00 PM

PHCC LIVE ONLINE

TELEWORK PLUS VIRTUAL SCHOOL..OH MY!

HELP is on the way! This facilitator-led discussion will share your questions as we ask a panel of experienced working professionals how do they get it all done! these experts will share their tips for managing the work and life balance that many working parents have been confronted with since the pandemic.

\$29

Fri, Feb. 26 12:00-1:00 PM

PHCC LIVE ONLINE

EFFECTIVE COMMUNICATION FOR VIRTUAL TEAMS

The pandemic's impact has been almost a year. Yet communication virtually remains a top issue. You have learned some successful ways, and big mistakes in managing and communicating with remote workers. Come with your best practices and let's share the pitfalls but leave with many gains!

\$59

Tues, Feb. 16 3:00-5:00 PM

PHCC LIVE ONLINE

CULTIVATING ACCOUNTABILITY WITH YOUR VIRTUAL WORKPLACE

How do virtual teams create accountability practices that are healthy and transparent and supported by everyone on the team? Even though holding one another accountable can be uncomfortable and challenging, doing so is critical for virtual team success. This workshop will offer tips for creating healthy accountability on virtual teams.

\$59

Tues, March 16 3:00-5:00 PM

PHCC LIVE ONLINE



BUSINESS & PROFESSIONAL DEVELOPMENT

LEADERSHIP SERIES: My TIME

Mark your calendars for the 2nd and 4th Wednesday of each month. Frontline leaders and contributors will learn and grow by participating in this leadership series, addressing a different topic each month, from the comforts of your desk, home office, or mobile device.

***Receive a 10% discount if you enroll in the entire series!**

DDI: YOUR LEADERSHIP JOURNEY

Making the transition from individual contributor to leader is both exciting and challenging. Unfortunately, we often promote individuals based on their hard work, and they struggle because being a leader is a career change, not just a slight shift in the work they do. This course arms a new or prospective leader with the knowledge and skills they need to confront the challenges they face early in their leader career. The course encourages the learner to think about the transitions that newer leaders face and how to handle those challenges. They are introduced to three leadership differentiators that are most important to building a positive reputation as well as contributing to the organization's success.

\$124

Wed, Jan. 13 & 27 9:00-11:00 AM

HYBRID

DDI: COACHING: MOVING PEOPLE FORWARD

The need to coach can happen at any time. In these moments, wouldn't it be great to have a go-to approach for coming alongside people and helping them reach their goals?

Coaching: Move People Forward shows leaders how to flex their approach to meet the unique needs of the people they're coaching, right where they are, and guide them in successfully achieving a goal. To have this kind of positive impact takes a trusting relationship, and that means coaches must have a better understanding of the other person and themselves. Through self-insight tools, leaders explore their mindset toward others' potential to grow and change as well as their own willingness to open up and disclose. They learn how to use simple, memorable coaching techniques that involve asking provocative questions, connecting at a human level, and energizing people into action. Through either a choose-your-own video scenario or a describe-your-own situation, leaders practice the coaching techniques along with communication skills in real-time conversations that prepare them for any type of coaching moment.

\$124

Wed, Feb. 10 & 24 9:00-11:00 AM

HYBRID

DDI: COMMUNICATION: CONNECTING THROUGH CONVERSATION

Much of a leader's work is accomplished through daily conversations with team members and others. These interactions, especially the tough ones, often involve intensely personal feelings (on both sides) that have an impact on the practical outcome of the conversation and the personal connection between the leader and the person. The leader's level of emotional intelligence—the ability to manage oneself and one's relationships—is a critical factor in the success of these tough conversations. In Communication: Connect Through Conversations, learners recognize that they can enhance their emotional intelligence by balancing "heart" and "head" in their tough conversations. They can address the heart by considering and responding to others' feelings; they can engage the head by guiding conversations toward the desired business outcomes. Through high-energy activities, videos, and discussions, leaders learn flexible communication skills that will help them balance heart and head in all types of conversations, whether communicating face to face, by phone, or remotely.

\$124

Wed, March 10 & 24 9:00-11:00 AM

HYBRID

EVERYTHING DiSC MANAGEMENT ASSESSMENT & WORKSHOP

Everything DiSC Management Profile – is a simple tool that offers information to help you understand yourself and others better. Understanding yourself is the first step to becoming more effective with your employees and your manager. The acronym DiSC stands for the four personality styles represented by the letters: D (Dominance); I (Influence); S (Steadiness); C (Conscientiousness). All DiSC styles are equally valuable. The ability to adapt your behavior to other DiSC styles can help you manage more effectively. In addition, team members can adapt their own behavior by understanding the needs, preferences, motivation, and strengths of others more clearly.

\$149

Wed, April 14 & 28 9:00-11:00 AM

HYBRID



Safe Welcome Back guidelines apply. Refer to page 1.

EMOTIONAL INTELLIGENCE FOR MANAGERS

Emotional state drives so much in life. That includes our performance at work. American psychologist Daniel Goleman’s 1995 book *Emotional Intelligence* has laid the groundwork for contemporary studies on emotions, teams, and company success. This workshop offers an assessment and a deep dive into Goleman’s five domains of EQ: self-awareness, self-regulation, self-motivation, empathy and effective relationships.

\$99
Wed, May 12 & 26 9:00-11:00 AM
HYBRID

MIXING FOUR GENERATIONS IN THE WORKPLACE

Today’s workforce comprises four distinct generations; each with its own shared history, common biases and core beliefs. Learning what makes each generation tick, and taking the time to consider your communication approach, will advance your relationships and help you lead your team during good times and through stressful situations.

\$99
Wed, June 9 & 23 9:00-11:00 AM
HYBRID



MARKETING/SOCIAL MEDIA

SOCIAL MEDIA MARKETING

Designed especially for small businesses and nonprofit organizations, this class will get you started with your social media marketing. If your organization does not already have a social media presence, you will have a business page after the first class. You will also hear about best practices, tips and tricks, and develop a social media plan/calendar.

\$50
Mon, Jan. 11-Feb. 8 7:00-8:00 PM
DALTON IDEA CENTER

SOCIAL MEDIA FOR ROOKIES

This class will help anyone who feels unfamiliar or uncomfortable with social media learn to navigate the platforms safely and successfully. We will focus on the basic mechanics, social media etiquette and some critical safety info (i.e. how not to fall prey to scammers)

\$40
Mon, Feb. 22-March 15 7:00-8:00 PM
DALTON IDEA CENTER

YOUTOO CAN YOUTUBE: CAMERA WORK

The ‘YouToo Can YouTube’ courses will teach you the tricks of the trade in just a few short weeks. You’ll learn to shoot great footage, record better audio, edit with pro software and upload content to your own YouTube channel. This first course focuses on cell phone/action camera/ DSLR recording. Students will need to provide their own cell phone, action camera or DSLR camera (capable of recording video) and a USB cable that will connect to their camera/phone to a computer.

\$132
Tues, Jan. 26-March 2 6:00-8:00 PM
DALTON IDEA CENTER

YOUTOO CAN YOUTUBE: EDITING WITH DAVINCI RESOLVE

The ‘YouToo Can YouTube’ courses will teach you the tricks of the trade in just a few short weeks. You’ll learn to shoot great footage, record better audio, edit with pro software and upload content to your own YouTube channel. This second course in the series will focus on editing using free DaVinci Resolve software. Students will need to provide their own hard drive. You may also bring your own laptop if it meets specifications, headphones/ear buds, and USB cable that will connect to your camera/phone to a computer.

\$154
Tues, March 16-May 4 (skip 3/30) 6:00-8:00 PM
DALTON IDEA CENTER

BUSINESS & PROFESSIONAL DEVELOPMENT

EFFECTIVE BUSINESS COMMUNICATION

Effective communication is critical in getting the job done, as well as building a sense of trust and increasing the productivity of employees. Let's discover methods to improve grammar, email and phone etiquette, and social media discipline. This workshop promises a good amount of practice, practice, practice.

\$99

Thurs, Feb. 4 & 18 11:00 AM-1:00 PM
PHCC LIVE ONLINE

ESSENTIAL SKILLS OF CUSTOMER SERVICE

March Madness is not the same today as it was just last year. Nor is Customer Service. Join this workshop to learn techniques to update your customer service skills in the era of COVID. Practice makes perfect so plan to bring your willingness to participate in the highly engaging training.

\$99

Thurs, March 4 & 18 11:00 AM-1:00 PM
PHCC LIVE ONLINE

PROTRAIN: HUMAN RESOURCES PROFESSIONAL EXAM PREP

This HR management course weaves together solid human resource principles, timely research and recent events. Upon completion of this course, students will have the skills necessary to serve as Human Resource Managers as well as the preparation needed to successfully sit for the PHR® exam. Program is 36 hours of online instruction.

\$1,199

Mon & Wed, Jan. 25-April 12 7:00-10:00 PM
Mon & Wed, May 10-Aug. 2 7:00-10:00 PM
LIVE ONLINE-INSTRUCTOR LED

PROTRAIN: PROJECT MANAGEMENT PROFESSIONAL (PMP) EXAM PREP

PMI's Project Management Professional (PMP®) certification is the preeminent professional credential for individuals associated with project management. This course provides students with the training, the materials and the support to prepare for the challenging PMP examination. Program is 40 hours of online instruction.

\$2,590

Tues & Thurs, Jan. 21-April 15 7:00-10:00 PM
Tues & Thurs, May 13-Aug. 5 7:00-10:00 PM
LIVE ONLINE-INSTRUCTOR LED

COMPUTERS & TECHNOLOGY

MICROSOFT WORD 2016

In this 15-hour course, students will start with the fundamentals of Microsoft Word, creating documents, using templates, and discovering edit features that will increase their knowledge of the software.

\$75

Tues & Thur, March 23-April 6 5:30-8:30 PM
LIVE ONLINE-INSTRUCTOR LED

MICROSOFT EXCEL 2016

In this 15-hour course, students will start with the fundamentals of Microsoft Excel, creating spreadsheets and charts, advancing to formulas, and discovering time-saving features that will increase their knowledge of the software.

\$75

Tues & Thur, April 13-27 5:30-8:30 PM
LIVE ONLINE-INSTRUCTOR LED

INTRODUCTION TO MICROSOFT OFFICE 2016 SUITE

This course is designed to teach the new and experienced user alike how to use the many features of Microsoft Office Suite – Word, Excel, PowerPoint and Outlook. This course is beneficial for individuals who are hoping to increase their value in the workplace and for companies that are interested in boosting employee productivity and efficiency.

\$175

Wed, June 1-22 8:30 AM-12:30 PM
LIVE ONLINE-INSTRUCTOR LED

FOOD SERVICE SAFETY

SERVSAFE MANAGER TRAINING

The ServSafe® program is developed by the National Restaurant Association with the help of food service industry experts who face the same risks you do every day. You will gain manager food safety knowledge, such as how to handle food sanitation risks and prevent foodborne illness, and how to train employees in food sanitation.

This course helps prepare you to earn your ServSafe Food Protection Manager Certification, which is accredited by the American National Standards Institute-Conference for Food Protection. ServSafe training and certification is recognized by more federal, state and local jurisdictions than any other food safety certification.

Student will earn certification upon successful completion of online assessment. Training materials and electronic test voucher included in cost.

\$150

Mon & Fri, Jan. 11-25 (skip 1/18) 9:00 AM-4:30 PM
Contact us for future sessions at 276.656.0260.



CAREER CENTER

WHERE EDUCATION MEETS EMPLOYMENT

WHAT WE OFFER:

- Resume-building & cover letter writing
- Job prep workshops
- News about career events & job fairs
- Job listings from local employers
- Job referrals & leads
- Internship listings

JOB PREP WORKSHOPS INCLUDE:

- Job search strategies
- Interviewing techniques
- Resume writing
- Projecting a professional image
- Mock interviews

WHERE TO FIND US:

Walker Building, Room 203

Current Office Hours:

Monday-Thursday, 9:00 AM-5:00 PM

CONTACT US:

careercenter@patrickhenry.edu

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FOR MORE INFORMATION: 276-656-5483



ACT[®] WorkKeys[®] NCRC[®]

Set yourself apart from other applicants!

The National Career Readiness Certificate (NCRC) confirms to employers that you possess the 3 skills that most jobs require:

- Workplace Documents
- Graphic Literacy
- Applied Math

Assessments are offered at various dates and time, including evenings.

Cost: \$57
(some students may be eligible for financial assistance.)

Pre-Registration Required: 276-656-0209



CERTIFIED CLINICAL MEDICAL ASSISTANT (CCMA)

This short-term training program prepares students for the National Healthcareer Association Certified Clinical Medical Assistant Exam. Certified Clinical Medical Assistants (CCMA) are multi-skilled healthcare practitioners competent in both clinical and administrative procedures. CCMA's interview patients, measure and record vital signs, prepare exam rooms, clean and sterilize medical equipment, and administer injections and topical and oral medications.

The CCMA program consists of CPR, CCMA lab, CCMA online instruction, and 21 hours of online job readiness. GED or HS diploma required. Tuition includes: Textbook, CPR certification, NHA online prep package and exam registration fee.

[Ask about RSVP!](#)

\$3,075 Full Price, **\$1,025 FastForward Price**



Jan. 11-May 26

HYBRID

New Student Orientation, Mon-Wed, Jan. 4-6

6:00-8:00 PM

Online Instruction, Mon-Fri, Jan. 11-May 26

Zoom Training, Mon/Wed, Feb. 8-May 26

6:00-8:00 PM

CMA Lab, Mon/Wed/EOS, Jan. 11-Feb. 6

6:00-9:00 PM/8:00 AM-5:00 PM



PHARMACY TECHNICIAN **NEW!**

This 12 week online short-term training program will provide students with information and laboratory simulation required for employment in acute care and retail pharmacies as certified pharmacy technicians. Prepare students to take the PTCB (Pharmacy Technician Certification Board) exam.

Offered in partnership with Mountain Empire Community College.

[Ask about RSVP!](#)

\$1,800 Full Price, **\$600 FastForward Price**



January 13, offered as open entry/open exit

ONLINE

CERTIFIED PHLEBOTOMY TECHNICIAN

Prepare for a career as a Certified Phlebotomy Technician (CPT) in under six months. There is an increasing demand for phlebotomists in the healthcare field. Most employers seek, and many require, a professional certification. With a CPT certification, you will improve your marketability in a growing and rewarding field. Phlebotomy is often an excellent stepping-stone to other careers in healthcare such as medical assisting.

This short-term training program introduces students to basic medical terminology, anatomy, physiology, components of health care delivery and clinical laboratory structure. Students learn techniques of specimen collection, specimen handling, and patient interactions. Training also includes an additional 21 hours of online Job Readiness. High School diploma or GED required. Upon successful completion of the program and clinical, students will be eligible to sit for the National Healthcareer Association Phlebotomy Technician Exam.

Tuition includes: Textbook, supplies, CPR certification, and NHA prep package and assessment fee. Additional cost to student: scrubs, TB test, and immunizations.

\$1,959 Full Price, **\$653 FastForward Price**



May 4-Aug. 28

HYBRID

Phlebotomy Lab, Tues/Thurs/EOS, May 4-22,

6:00-9:00 PM/9:00 AM-3:30 PM

Zoom/In-person, Tues/Thurs, May 25-Aug. 5

6:00-8:00 PM

Online Instruction, May 25-Aug. 5 (skip 7/6 & 7/8)

Phlebotomy Internship, Tues & Thurs/Every other Sat.,

Aug. 7-28 6:00-9:00 PM/9:00 AM-3:30 PM

CERTIFIED BILLING AND CODING SPECIALIST

This comprehensive and fast-paced entry-level program is intended for the person who has never worked in healthcare and is looking for a new career skill set. Medical billers and coders (also called health claims specialists) are responsible for processing insurance claims for healthcare facilities and physicians' practices. As a medical billing and coding specialist, you'll work to bridge the gap between doctors, insurance companies, and patients. This course requires you to have a strong understanding of the English language.

This program meets the necessary requirements to take the National Healthcareer Association (NHA) – Certified Billing and Coding Specialist (CBCS) exam, this program will not prepare you to sit for the AAPC, CPC or AHIMA exams. Textbook and NHA exam voucher are included in the tuition.

February 1



Please call 276.656.0260 for updated schedule.

CERTIFIED NURSE AIDE TRAINING

Teaches basic care skills with emphasis on physical, social, emotional, and spiritual needs of patients. Covers procedures, communications and interpersonal relations; observations, charting and reporting; care planning, safety and infection control; anatomy and physiology, nutrition and patient feeding; ethics, death and dying. Prepares multi-skilled health care workers to care for patients of various ages with special emphasis on geriatric nursing, home health, and long and short-term care facilities.

Training also includes an additional 21 hours of online Job Readiness. Students who meet strict attendance requirements and successfully complete the academic, lab, and clinical components will be eligible to apply for the Virginia Board of Nursing exam.

English requirement to be determined at advising session. Tuition includes CPR training as well as scrubs and appropriate footwear. Tuition does not include cost of drug screen and background check.

\$2,076 Full Price, **\$692 FastForward Price** 

Please call 276.656.0260 for updated schedule.

INDUSTRY, TRADES, & MANUFACTURING

HEAVY EQUIPMENT OPERATOR **NEW!**

Become a heavy equipment operator and earn an industry-recognized credential. The Heavy Equipment Operator program was developed to meet the growing employment demands for equipment operators.

This class serves as the first level of training in the Heavy Equipment Operator program. Students will learn the following content in a self-paced, web-based learning system: core craft skills, orientation to the trade, heavy equipment safety, identification of heavy equipment, basic operational techniques, utility tractors, introduction to earth moving, and interpreting civil drawings. At specified periods during the training, students attend scheduled sessions at a simulator training lab, to perform simulator exercises for equipment basic controls, loading and unloading, excavating, and trenching. Students receive hands-on training in the lab with state-of-the-art simulators, that replicate real-life operating scenarios through rotation-motion platforms and high-resolution 3-D displays for excavator and wheel loader equipment.

Offered in partnership with Germanna Community College.

\$4,500 Full Price, **\$1,500 FastForward Price** 

Feb. 1-May 28 HYBRID

NCCER Core: Online, Feb. 1-March 26

HEO Level 1: Online, April 5-May 28

HEO Level 1: Lab-Simulator, Tues, Feb. 4-May 26

(skip 3/30), 6:00-9:00 PM

FESTO INDUSTRY 4.0 CERTIFICATION PROGRAM- INDUSTRY 4.0 FUNDAMENTALS

Certified students will be well-rounded machine operators/ technicians, with responsibility for efficient operation of the equipment. They will ensure that the system is running at maximum capacity with an understanding of the role of each component and device. They can identify malfunctions and make minor repairs. Students will complete the following industry-recognized certifications: Mechanical Systems, Electricity Fundamentals, Fluid Power Fundamentals, Robotics Fundamentals, PLC Fundamentals, and Industry 4.0 Fundamentals. **GUARANTEED** interviews with leading manufacturers!

\$1,500 Full Price, **\$500 FastForward Price** 

Tues & Thurs, Jan. 7-May 4 (skip 2/23,3/30, 4/1, 4/15)

5:00-8:00 PM PATRICK COUNTY SITE

NCCER PLUMBING LEVEL 1

This class serves as the first level of training in the Plumbing craft. Structured as a hybrid class, a combination of online training and live classroom/lab training, students learn the following content: Core Curriculum; Basic Safety; Intro to Construction Math; Intro to Hand Tools; Intro to Power Tools; Intro to Construction Drawings; Basic Communication Skills; Employability Skills; Introduction to the Plumbing Profession; Plumbing Safety; Plumbing Tools; Intro to Plumbing Math; Intro to Plumbing Drawings; Plastic Pipe and Fittings; Copper Pipe and Fittings; Cast-Iron Pipe and Fittings; Carbon Steel Pipe and Fittings; Corrugated Stainless Steel Tubing; Fixtures and Faucets; Introduction to Drain, Waste, and Vent (DWV) Systems; and Introduction to Water Systems. Textbooks, online access code, and all materials are included in the cost of the class.

Ask about RSVP! 

\$2,400 Full Price, **\$800 FastForward Price**

Jan. 12-June 15 HYBRID

In-person Lab, Tues, Jan. 12-June 15 (Skip 3/30)

6:00-10:00 PM PHILPOTT HALL

Online Instruction, Jan. 12-June 15



INDUSTRY, TRADES, & MANUFACTURING

TRADESMAN LICENSURE RENEWAL

Journeyman, master plumbers, electricians, HVAC mechanics, and gas fitters are required by the Virginia Board of Contractors to take a pre-determined number of continuing education hours specific to their trade. Plumbers, HVAC technicians, and electricians must take three hours and gas fitters must take one hour. Each course covers code changes, general requirements, impacts on the job, and special equipment included in the respective codes. The continuing education must be completed prior to the license expiration date.

ELECTRICIAN

\$125

Thurs, Jan. 14	6:00-9:00 PM
Thurs, March 11	6:00-9:00 PM
Thurs, May 13	6:00-9:00 PM

GAS FITTER

\$65

Thurs, Jan. 21	5:00-6:00 PM
Thurs, March 18	5:00-6:00 PM
Thurs, May 20	5:00-6:00 PM

PLUMBER

\$125

Thurs, Jan. 21	6:00-9:00 PM
Thurs, March 18	6:00-9:00 PM
Thurs, May 20	6:00-9:00 PM

HVAC TECHNICIAN

\$125

Thurs, Jan. 28	6:00-9:00 PM
Thurs, March 25	6:00-9:00 PM
Thurs, May 27	6:00-9:00 PM



BASIC CONTRACTOR LICENSING COURSE

This eight hour course provides a basic look at statutes and regulations governing contractor licensing in Virginia, including:

- Types of licenses available and qualifications for each
- Standards of practice
- Prohibited acts
- How to avoid violations

This course prepares participants for pre-licensure. It is intended for first-time applicants for a Class C, B, or A license and changing a business type. Upon successful completion, participants are provided a certificate of completion to be presented upon application for a contractor's license. This course does not prepare students for the contractor licensing exam.

\$189

Sat, Jan. 16	8:00 AM-4:30 PM
Sat, March 20	8:00 AM-4:30 PM
Sat, May 15	8:00 AM-4:30 PM

INNOVATION & DESIGN

LEARN TO USE THE LASER CUTTER!

Learn how to use the Fab Lab laser cutter to cut, etch, and engrave designs in a variety of materials in this introductory class.

Using graphics software like Adobe Illustrator, you can make jewelry, decorations, phone stands, customized gifts, even business cards! With this incredibly precise tool, the possibilities are only limited by your imagination!

Covered topics include safety, operations, software, materials, and project design best practices. Upon completion of the class, students will be certified to schedule time on the laser cutter for their own projects, and will know how to use this versatile modern tool to cut and engrave intricate designs.

\$104

Thurs, Jan. 14-Feb. 4	5:30-7:30 PM
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DALTON IDEA CENTER

LEARN TO USE THE SHOPBOT CNC ROUTER

Discover your creative side while making unique wood designs with the Shopbot CNC Router. During this hands-on course, you will learn the basic steps of CNC production as well as computer design software.

Covered topics include safety, operations, software, materials, and project design best practices. Upon completion of the class, students will be certified to schedule time on the Shopbot for their own projects. No prior experience or technical knowledge needed.

\$104

Thurs, Feb. 18-March 11	5:30-7:30 PM
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DALTON IDEA CENTER



INTERMEDIATE LASER CUTTING

If you have taken the Learn to Use the Laser Cutter class and you are looking to learn more intermediate laser cutting techniques, then this is the class for you! Students will use design software like Adobe Illustrator and Inkscape to learn advanced design techniques, explore various intermediate techniques on the laser as well as safe use of equipment with a wider range of materials.

Upon completion of the class, students will be more confident in their ability to use the laser cutter to cut, etch, and engrave an array of customized intricate designs. Pre-requisite: Students should already have a basic knowledge of laser cutter software, some materials, and safety & operations of the laser cutter.

\$104

Thurs, March 25-April 11 (skip 4/1) 5:30-7:30 PM
DALTON IDEA CENTER

INTRODUCTION TO ARDUINO

Students learn to program an Arduino board to control everyday objects. Covered topics include safe and proper use of an Arduino, as well as how to program your Arduino. Students will learn about a wide variety of hardware and components to design and build their own innovative project with Arduino.

\$79

Thurs, April 29-May 20 5:30-7:30 PM
DALTON IDEA CENTER

FAB LAB MEMBERSHIP

Become a member of the Community Fab Lab for unlimited, exclusive access to the equipment. Make your IDEA reality today. Only those who have completed a class at the Fab Lab are eligible.

Community Membership: \$30 a month

Temporary Community Fab Lab Hours: Monday-Thursday, 8:30 AM-5:00 PM (Extended hours available upon request)

Machines:
Vinyl Cutter Desktop Mill 3D Printer
CNC Router Laser Engraver

MORE INFORMATION: 276-656-5461
(Business memberships are also available.)

FAB LAB FAMILY DAYS

Join us for a fun, hands-on activity for the entire family in the Fab Lab! Each month we will have a featured activity to allow individuals and families the opportunity to learn fun and creative things you can do in the Fab Lab. No experience or technical knowledge needed.

CUSTOMIZE YOUR VALENTINE USING THE LASER ENGRAVER!

In February, we will be using the laser engraver to create a customized Valentine!

\$15

Sat, Feb. 6 10:00 AM-12:00 PM
DALTON IDEA CENTER

3D DOODLER PENS!

In March, come experiment with our 3D Doodler Pens - pens that let you draw sculptures and create 3D designs with the ease of using a pen!

\$15

Sat, March 6 10:00 AM-12:00 PM
DALTON IDEA CENTER

CUSTOMIZED T-SHIRTS!

In April, create your own custom designed t-shirt!

\$15

Sat, April 10 10:00 AM-12:00 PM
DALTON IDEA CENTER

DIY STICKERS!

In May, participants will be using the vinyl cutter to create unique, custom designed stickers!

\$15

Sat, May 1 10:00 AM-12:00 PM
DALTON IDEA CENTER



Safe Welcome Back guidelines apply. Refer to page 1.

PERSONAL ENRICHMENT

INTRODUCTION TO PHOTOGRAPHY

Certified Professional Photographer Rick Dawson will show you the basics of digital photography in this fun, hands-on class. Learn the different functions of your digital camera while learning the skills and techniques for taking great photographs.

\$60

Sat, Feb. 20 9:00 AM-4:00 PM (Break from 12-1 PM)
WALKER 135

Sat, March 6 9:00 AM-4:00 PM (Break from 12-1 PM)
PATRICK COUNTY SITE

ADOBE PHOTOSHOP FOR BEGINNERS

Students will learn the fundamentals of Adobe Photoshop to enhance and modify digital images in this hands-on introductory course. The focus of this course will be on working with the controls and using simple exercises to learn basic functions such as cropping, resizing, contrast, image color and more.

\$60

Sat, March 27 9:00 AM-4:00 PM (Break from 12-1 PM)
WALKER 135

INTERMEDIATE ADOBE PHOTOSHOP

Take your Photoshop skills to the next level! Add an artist's touch to your photos by learning to use Photoshop tools, overlays, and textures. Please bring a portable jump drive with images you would like to enhance.

\$60

Sat, April 10 9:00 AM-4:00 PM (Break from 12-1 PM)
WALKER 135

PAPER CRAFTING SERIES

The best possible mail you can get is a handmade card. Learn how to make some yourself! This crafty class will show you how to do some cool paper crafting techniques like daubing, die-cutting, and heat embossing, and more. We'll make all the essentials: a birthday card, a Christmas card, a thank you card, and a thinking of you card. We'll even make a cute little gift box too!

\$15

Mon, April 5 USING RUBBER STAMPS 7:00-8:00 PM
Unexpected and creative uses for rubber stamps!

Mon, April 19 INK CREATIONS 7:00-8:00 PM
Ink-redible creations with just a little ink!

Mon, May 3 EMBOSSING 7:00-8:00 PM
Take your designs to new heights with embossing!

Mon, May 17 JUST ADD WATER 7:00-8:00 PM
Just add water: how to water color without paint!

DALTON IDEA CENTER

TRANSPORTATION

COMMERCIAL DRIVER'S LICENSE

Students completing this program will be introduced to the concepts and hands-on training necessary to obtain a Commercial Driver's License (CDL). Offered in partnership with Wytheville Community College and Southside Virginia Community College.

Ask about RSVP!

\$4,500 Full Price, \$1,500 FastForward Price

Training dates in South Boston, VA

Mon-Thurs, Jan. 25-March 4 7:00 AM-5:00 PM

Mon-Thurs, March 22-April 29 7:00 AM-5:00 PM

Mon-Thurs, May 17-June 24 7:00 AM-5:00 PM

Mon-Thurs, July 26-Sept. 2 7:00 AM-5:00 PM



MOTORCYCLE BASIC RIDER COURSE

Get classroom and motorcycle operator training under controlled range conditions! Riders learn basic motorcycle operation, effective braking, obstacle avoidance, and safe riding strategies. The BRC prepares the rider for state licensing. Motorcycles are provided. Students must bring their own DOT-approved helmet, have a valid VA driver's license, and be able to ride a bicycle.

\$100

Fri/Sat & Sun, March 5-7

Fri/Sat/Sun, March 19-21

Fri/Sat/Sun, April 9-11

Fri/Sat/Sun, April 23-25

Fri/Sat/Sun, April 30-May 2

Fri/Sat/Sun, May 14-16

Fri/Sat/Sun, May 28-30

Fri 6:00-9:30 PM & Sat/Sun 8:00 AM-4:00 PM

HENRY COUNTY PUBLIC SAFETY CENTER

MOTORCYCLE BASIC RIDER COURSE 2

Designed to assist licensed riders to improve skills in a safe environment. The course includes a brief review of basic skills, critical advanced turning and braking skills, as well as counter steering and obstacle avoidance. Motorcycles are provided or participants can use their own. Students must bring their own DOT-approved helmet.

\$50

Sat, April 17 8:00 AM-3:00 PM

Sun, April 18 8:00 AM-3:00 PM

HENRY COUNTY PUBLIC SAFETY CENTER



Safe Welcome Back guidelines apply. Refer to page 1.

ONLINE COURSES

MSF 3-WHEEL-SIDECAR BASIC RIDER

Designed to teach riders to safely operate a three-wheeled vehicle, even if you have never ridden a motorcycle. Learn basic motorcycle operation, effective braking, obstacle avoidance, and safe riding strategies. Course consists of classroom and hands-on riding instruction on a closed course. Students must bring their own DOT-approved helmet. **Motorcycles will NOT be provided, students must bring their own and provide proof of insurance.**

\$100

Fri/Sat/Sun, June 4-6

Friday 6:00-9:30 PM & Sat/Sun 8:00 AM-3:00 PM

HENRY COUNTY PUBLIC SAFETY CENTER

Polish your skills or begin a new career from the comfort of your own home!

Our Partners include:

ed2go

Health Ed Today

ProTrain Online

PHCC offers a wide range of open enrollment online career credit courses and programs to meet the needs of our students. Select online workforce training programs may be eligible for funding assistance. For more information, call 276.656.0260.

Complete listing:

ph.augusoft.net

OUR STAFF:

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CAREER CREDIT COURSE REGISTRATION

Completed application and payment should be submitted at least one week prior to the start date of the class(es). Course cancellations must be made at least 48 business day hours prior to class meeting to obtain a full refund or transfer tuition to another class.

Policies for programs leading to an industry certification are different. For more information, call (276) 656-0260.

FIVE convenient ways to register:

ONLINE REGISTRATION: ph.augusoft.net

BY PHONE: (276) 656-0260

BY FAX: (276) 632-1967

IN PERSON

Frith Building, Rooms 104-112
Temporary Office Hours: Monday-Thursday, 9AM-5PM

BY MAIL

PHCC, Workforce Development
645 Patriot Avenue
Martinsville, VA 24112
Note: For your security, please do not email
your personal information.

Our application is located online at ph.augusoft.net. First, click on Browse, then click on Registration to access our application.

We accept cash, check, money order, VISA, Discover, or MasterCard.

Make checks payable to PHCC.

PH.AUGUSOFT.NET

